

EUREKA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES
MINUTES OF THE SPECIAL BOARD MEETING
Of November 19th, 2013

Board Room, Eureka Elementary School, Nevada
Room 8 Crescent Valley Elementary School, Nevada
Meeting sites connected by Interactive Video

5:30 p.m. – Call to Order

The meeting was called to order by President Kathy Bacon-Bowling

Roll Call

Present:

Kathy Bacon-Bowling, President
John Brown, Clerk
Darla Baumann, Member (late)
Terrilynn Brown, Member
Sara Simmons, Member

Ben Zunino, Superintendent/Principal
Ken Fujii, High School Principal
Mark Martinsen, District Administrator
Student Advisory Member Alyssa Williams

ADOPTION OF AGENDA

President Bacon-Bowling made a motion to remove item #7 from the agenda, based on recommendation from legal counsel, seconded by John Brown. Motion carried and item #7 was removed from the agenda. Action to Adopt the Agenda for November 19, 2013 Special Meeting. – **FOR POSSIBLE ACTION.** Motion made by John Brown, seconded by Terrilynn Brown to adopt agenda with item #7 removed. Motion carries

Presentation by FFA Officers - President Bacon Bowling announced that the FFA Officers would be making a presentation to the Board. The FFA Officer's introduced themselves and reported on their recent attendance at the National Convention in Louisville, Kentucky. Dexter Luby, Leandra Marshall, Kelsey Merritt, Morgan Bailey, Kylie Merritt, Crystal Hubbard and Kayla Eaton thanked the Board for allowing them to attend the National Convention. Each of the students described their activities and the events that they participated in while in Louisville.

Student Advisory Report

High School student Alyssia Williams reported on student activities at the high school and included the topics of honor roll list, Academic Olympics, class groups and clubs, musical programs, special projects in classes, and athletic events.

PUBLIC COMMENT

President Kathy Bacon-Bowling read the following: Comments may be made by members of the public on any matters within the authority of the Board. Please note that

Public Comment will be taken on any item on this Agenda marked “**FOR POSSIBLE ACTION**” before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes.

Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

Public Comment called for by President Bacon-Bowling. No public comment by audience

DISCUSSION/INFORMATION/ACTION ITEMS

1. Discuss, approve, or deny selecting a Recruiting Firm to assist with the recruitment of candidates to be considered by the Board for the position of High School Principal. Firms interested in providing this service will make presentations to the Board at this time. Board action may include the selection of a firm and/or acceptance of a proposal for the services. FOR POSSIBLE ACTION. Public Comment will be taken prior to action

Dr. Bill Thornton from University of Nevada was present to provide an overview of the recruiting firm that consists of Gus Hill and Bill Thornton. A power point presentation was made to the Board and the audience. Some of the challenges that Eureka may experience in the selection process were discussed. A lengthy discussion about the process occurred and concluded with John Brown making a motion to approve selecting Gus Hill and Bill Thornton, seconded by Sara Simmons. Motion carried.

2. Discuss, approve, or deny accepting Independent Audit Report from Kafoury, Armstrong & Co. for the fiscal year ending June 30, 2013. Laurel Jackson, Primary Auditor, will provide a presentation to the Board of the FY 2013 audit. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.

Laurel Jackson addressed the board concerning the required communications as a result of the fiscal year 2013 independent audit. She explained the audit process, schedule, and requirements of both the auditing firm and the client in the audit process. Ms. Jackson explained the new pronouncements in the financial statements and the new regulations called “clarity” standards. Ms. Jackson also discussed the audit results and was complementary of the district’s staff as their

performance relates to the audit results. She stated that the results resulted in a very good audit. Motion to accept audit report made by John Brown, seconded by Darla Baumann. Motion carried.

3. Consideration on a first reading of a new Policy and Administrative Regulation prohibiting Bullying, Cyber-bullying, Harassment, Intimidation, and a Hostile Work Environment; providing for reporting, investigation, and enforcement. FOR DISCUSSION ONLY.

Superintendent Zunino said that our membership in the insurance pool facilitated in the recommendation that we adopt this policy. Board members discussed the provisions of the policy. Due to the 1st reading status, no action at this meeting is necessary.

4. Discuss, approve or deny a second reading of a revision of Eureka County School District Policy #3000.6 AR, "E.C.S.D. Administrative Regulation Purchases Subject to Bid". FOR POSSIBLE ACTION. Public Comment will be taken prior to action.

Motion made by John Brown, seconded by Sara Simmons, to approve revisions to the policy. Motion carries.

5. Discuss approve, or deny revision to Administrative Regulation #4710 AR to remove references to related job experience and how employees are placed on the salary schedule if they transfer to a new job classification. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.

Principal Fujii said that legal counsel had recommended that the board not engage in this regulation and that this should be left to the negotiation process. Attorney Pavlakis has provided the administrative regulation language on how the AR should be changed. Nevada State Education Association representative Leah Brady was present and asked for clarification. Superintendent Zunino told Ms. Brady that the item will be brought up at the negotiating table. Motion made by Sara Simmons, seconded by Terrilynn Brown to approve the recommended changes to the administrative regulation. Motion carries.

6. Discuss, approve or deny accepting high school science credits for Animal Science and Plant Science classes currently offered at ECHS. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.

High School Teacher Leslie Zimmerman addressed the board regarding allowing high school science credits to be awarded to animal and plant science classes. Motion to approve made by Darla Baumann, seconded by John Brown. Motion carries.

7. Agenda Item #7 removed from agenda by board at beginning of meeting.

8. *Discuss, approve, or deny out-of-state travel request for Margaret Dyer to attend California Kindergarten Association Conference in Santa Clara, California from January 16 to January 20, 2013. Approximate cost of conference and travel is \$1,850. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.*

Motion to approve travel made by Darla Baumann, seconded by Terrilyn Brown. Motion carries.

President Bacon-Bowling called for a 15 minute break.
Meeting was called back to order at 7:15 p.m.

CONSENT AGENDA -- **FOR POSSIBLE ACTION.** Public Comment will be taken prior to action

- A. Approval sending Progressive Discipline Report to the Department of Education. We are reporting that we are in compliance with the requirements of NRS 293.4644 requiring every school to have a progressive discipline plan.
- B. Approve Inter-County Tuition Agreement between Lander County School District, and Eureka County School District for the 2013-2014 school year. On the official county day, there were 25 students attending school in Lander County. The total amount due for these 25 students pursuant to Lander County's fee of \$800 per student is \$20,800.
- C. Payroll and Warrants: Payroll check's #056105 to #055193 for \$206,430.12, #056194 to #056305 for \$241,121.12. Account's Payable check #'s 020894 to #020895 for \$4,985.66, #020896 to #0200962 for \$158,064.74, #021271 to #021309 for \$134,952.36, #021310 to #021359 for \$60,501.18.

Motion made by John Brown, seconded by Terrilynn Brown to approve consent agenda as listed. No Public Comment. Motion carries

REPORTS -- Information Only/No Action

- A. Clerk of the Works Report: Brief update on District projects.
- B. Superintendent's Report: Brief updates to the Board regarding school activities/events.
Superintendent Zunino gave a report on activities in the district and the Eureka Elementary School.
- C. High School Principal's Report: Brief updates to the Board regarding school activities/events.
Principal Fujii gave a report on activities at Eureka High School.
- D. Crescent Valley Report: Brief updates to the Board regarding school activities/events.
Mark Martinsen gave a report on activities at the Crescent Valley School.

- E. Board Reports (Information Only/No Action): Brief updates and notices from the Board Regarding District activities/events.
- F. Finance Officer's Report: Lisa Jones not present.

PUBLIC COMMENT

Comments may be made by members of the public on any matters within the authority of the Board. Please note that Public Comment will be taken on any item on this Agenda marked "**FOR POSSIBLE ACTION**" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes. **FOR DISCUSSION ONLY.**

Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

No public comment offered.

At this time, Superintendent Zunino provided the Board with a resignation letter, effective June 30th, 2014. Kathy Bacon-Bowling thanked him for providing plenty of notice.

Next meeting date scheduled for December 10th, 2013.

ADJOURNMENT

Action: Motion to Adjourn by John Brown, seconded by Terrilynn Brown. Motion carries

Meeting adjourned.