

EUREKA COUNTY SCHOOL DISTRICTINJURY/ILLNESS REPORTS

All injuries/illnesses occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. A written report will be submitted within twenty-four (24) hours to the safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related⁷ illness or injury to an employee resulting in overnight hospitalization for medical treatment⁸ other than first aid, the safety officer shall inform the Nevada Occupational Safety and Health Division. A report will be made within twenty-four (24) hours after notification to the district of an illness or injury. Fatalities or catastrophes⁹ shall be reported within eight (8) hours.

ALL Injuries/illnesses will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

Monthly records will be maintained. An analysis of the data and trends will be made at least annually.

The Board will receive reports on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.

⁷An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

⁸Medical treatment includes managing or caring for a patient for the purpose of combating disease or disorder. The following are not considered medical treatment: visits to a doctor or health-care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

⁹A catastrophe is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.