

ADMINISTRATIVE REGULATION**ECSD Interactive Video Usage Application**

It is the intent of Eureka County School District [ECSD] to allow non-profit entities/individuals use of the video network for community service activities when possible.

All entities/groups wishing to use the ECSD Interactive Video Network will have to comply with the guidelines outlined in this policy and the ECSD "Community Use of Facilities" policy. Policy items are outlined below, but are not limited to:

- ECSD requires that non-ECSD groups requesting the use of the ECSD interactive video network have a representative attend an equipment review session with a school site video coordinator before the first videoconference is held.
- The group/individual will not alter the configuration of the video equipment, i.e., replace or change cables/monitors, etc., without the consent of the site building facilitator.
- The group/individual must obtain prior authorization to access the school buildings and videoconference rooms.
- Upon leaving the building, the group/individual will ensure that all individuals have left the school building and the building is securely locked.
- The group/individual will clean up any area in which they come in contact with.
- Misuse, missing or breakage of the video equipment or other items, which the group/individual comes in contact with, will be the responsibility of the individual who has signed the Video Usage Policy.
- The School District has the right at any time to refuse individuals and or groups access to the compressed video equipment.
- Entities/individuals will not use the video system for any for-profit ventures.
- Groups/individuals will follow the rules outlined in the District "Community Use of Facilities" policy. For a copy of this policy, contact your building representative or the District Office.

This policy is non-transferable. A new Interactive Video Usage Policy will need to be signed in the event the individual no longer represents him/herself or the group.

The Eureka County School District does not warrant the functions of the Eureka County School District network or any of the networks accessible through Eureka County School District access points.

Nor shall the Eureka County School District be liable for any direct or indirect, incidental, or consequential damages (including lost data, information or profits) sustained or incurred in connection with the use, operation, or inability to use Eureka County School District access.

As the group or individual representative, I have read the guidelines outlined in this policy. By signing below, I agree to the terms outlined in this policy.

Group/Individual Representative

Date

School Site Representative

Date