

EUREKA COUNTY SCHOOL DISTRICT

BURGLARY AND VANDALISM

All burglaries or incidents of vandalism are to be reported to the proper police authorities as soon as discovered and full cooperation is to be rendered.

Incidents of vandalism resulting in hazardous conditions should be reported immediately, by phone, to the building principal or the superintendent and maintenance assistance requested.

A. Responsibilities

School principals and department heads are to:

1. Submit a written report, using established procedures, within three (3) days; and
2. Seek restitution, when knowledge or evidence permits, from parties responsible for the loss or damage.