

BUSINESS AND FINANCE

EUREKA COUNTY SCHOOL DISTRICT

TEACHERS' SCHOOL SUPPLIES ASSISTANCE

In compliance with NRS 387.1257 the Eureka County School Board of Trustees establishes these requirements for certified teachers to request "Teachers' School Supplies Assistance Account" funds for reimbursement:

- Submit a requisition for reimbursement to the building principal for supplies as defined in NRS387.1255 and must be submitted along with receipt(s) of purchase. State funds are distributed on a per teacher basis and dollar amounts will change from year to year. Funds not allocated by May 1st of the year may be released for additional reimbursement not to exceed \$250.00 in total per certified teacher. Principal approved purchases will be reimbursed by district check.
- All requests for reimbursement must be submitted prior to two weeks after the last day of the school year.

ADOPTED: